

FINANCIAL POLICY

Welcome to Cosmetic Eyelid and Laser Center of South Florida. This Financial Policy explains the financial terms and conditions that apply to cosmetic medical services provided by our office. Please read this policy carefully and make sure you understand all terms before scheduling a procedure.

PAYMENT TERMS APPLICABLE TO ALL COSMETIC SURGERY PATIENTS

- 1. Initial Deposit:** A nonrefundable deposit equal to twenty percent (20%) of the total surgical fee is required when you accept and schedule a surgery date.
- 2. Remaining Balance:** The remaining balance of the total surgical fee must be received no later than twenty-one (21) days before the scheduled surgery date. Timely payment of the remaining balance confirms that your scheduled surgery or procedure date will be held for you.
- 3. Payment Methods and Fees:** Payment may be made by check, cash, Zelle, or credit card (MasterCard, Visa, American Express, or Discover). A three percent (3%) service fee applies to all credit card payments. There is no discount for cash payment. Checks are subject to clearance of funds. A returned check, whether for insufficient funds or any other reason, is subject to a \$50.00 fee, in addition to all other available legal rights and remedies.

THE INITIAL DEPOSIT IS NONREFUNDABLE, WITHOUT EXCEPTION.

SIGNATURE ACKNOWLEDGING NONREFUNDABLE DEPOSIT

CANCELLATION POLICY

Surgical Procedures Without Anesthesia and Laser Procedures

- You must provide notice of cancellation no later than fourteen (14) days before the scheduled surgery or procedure date, regardless of the reason for cancellation.
- A cancellation made fewer than fourteen (14) days before the scheduled date will result in a cancellation charge equal to fifty percent (50%) of the total surgical or procedure fee, without exception.
- If you reschedule and undergo the previously scheduled surgery or procedure, the fifty percent (50%) cancellation charge will not be assessed.

Surgical Procedures Using Anesthesia

- You must provide at least one (1) month of advance notice of cancellation, regardless of the reason for cancellation.
- A cancellation made less than one (1) month before the scheduled surgery date will result in a cancellation charge equal to fifty percent (50%) of the total surgical fee, without exception.
- If you reschedule and undergo the previously scheduled surgery, the fifty percent (50%) cancellation charge will not be assessed.

IMPORTANT: Any applicable cancellation charge is in addition to the nonrefundable twenty percent (20%) initial deposit paid at the time of surgical booking.

PATIENT ACKNOWLEDGMENT

A signature below is required before any procedure may be scheduled. By signing, you acknowledge and represent that you have read and completely understand the financial terms and conditions stated above, including the cancellation policies.

SIGNATURE

DATE